



**ROOM ACCOMMODATION RESERVATION FORM  
PERKESO GROUP ACCOMMODATION  
TUESDAY - FRIDAY, 10 TO 13 OCTOBER 2023**

To Submit Reservation Form By/ Before Monday, 2 October 2023, thereafter rooms are subject to availability

New Booking       Amendment       Cancellation

To :	Reservation/Tengku Farah/Maznah	From :	_____
Company:	Mandarin Oriental, Kuala Lumpur	Company:	_____
Tel :	+603 2380 8888 / 603 2179 8607	Tel :	_____
Fax :	+603 2179 8699	Fax :	_____
E-mail :	mokul-reservations@mohg.com / tgfarah@mohg.com / MaznahM@mohg.com	Email :	_____

**Guest's Information**

Mr/Ms	_____	_____	_____
	Last Name	Given Name	
Designation	_____	Company Name	_____
Company Address	_____		
Zip/City Code	_____	Country	_____
Passport Number	_____	Nationality	_____
Place & Date of Issue	_____	Date of Birth	_____
Tel	_____	Fax	_____
Email	_____		

**Reservation Requirements**

Room Type	<input type="checkbox"/> Deluxe Twin Towers View at RM705+ (RM747.30nett) per night per room inclusive of 01 breakfast + wireless internet *Rate above is subject to Malaysian Tourism Tax at RM10nett per night per room (applicable for non-Malaysian only)*
	<input type="checkbox"/> Club Twin Tower View at RM955+ (RM1,012.30nett) per night per room inclusive of club benefits for 02 registered guests *Rate above is subject to Malaysian Tourism Tax at RM10nett per night per room (applicable for non-Malaysian only)*
	<input type="checkbox"/> Park Suite at RM2,100+ (RM2,226.00nett) per night per room inclusive of club benefits for 02 registered guests *Rate above is subject to Malaysian Tourism Tax at RM10nett per night per room (applicable for non-Malaysian only)*
Arrival	Date _____ Flight Number _____ ETA _____ Yes <input type="checkbox"/> No <input type="checkbox"/> Airport Transfer at RM400+ (RM424nett) per unit per way
Departure	Date _____ Flight Number _____ ETD _____ Yes <input type="checkbox"/> No <input type="checkbox"/> Airport Transfer at RM400+ (RM424nett) per unit per way

**Guest's Preference**

Preferred Room	<input type="checkbox"/> Smoking <input type="checkbox"/> Non Smoking <input type="checkbox"/> No Preference
Preferred Location	<input type="checkbox"/> Near the lift <input type="checkbox"/> Away from lift <input type="checkbox"/> No Preference
Preferred Bed	<input type="checkbox"/> King <input type="checkbox"/> Twin <input type="checkbox"/> No Preference

**Payment Instructions**

<input type="checkbox"/> All charges on guest's own account. Credit card details are required to confirm the booking *A SECURED CREDIT CARD LINK can be provided upon request, should guest prefer to make payment via a payment link.*	
Credit Card	Credit Card Type/Number _____ Expiry Date _____
Card Holder's Name	_____

**Cancellation Policy**

- Room rates quoted above are applicable for stay period from 10 to 13 October 2023 for the given room categories only
- Cancellation less than 24 hours, hotel will automatically charge one night of stay to the individual guest's credit card
- Any no show on the scheduled date of arrival, Hotel will automatically charge one night of stay and the room(s) will be released for general sale.

**Guest Rooms (TERMS & CONDITIONS)**

- Hotel Check-in and check-out time are 1500hrs and 1200hrs respectively.
- Requests for early check-in will be subject to space availability, however, to guarantee early check-in, the room must be reserved for the night prior to the guest's arrival with 1 full night charge
- Requests for late check-out is subject to room availability. The rate chargeable shall be at 50% until 1600hrs & full rate is chargeable for check-out after 1800hrs.
- Extra bed is chargeable at RM105.00+ (RM111.30 nett) per unit per day (not inclusive of breakfast)

**Limousine Transfer/Conditional of Hire**

- Hourly and Daily use charges are calculated from time of booking/dispatch to time return to Hotel
  - An additional 50% midnight surcharge imposed for hire between 2330hrs and 0559hrs for all above rates
  - An additional 50% surcharge imposed for city & outstation transfer back to hotel (pick up service) except for pick up within 3km radius from Hotel (refer clause No. 4)
  - An additional RM50.00+ imposed for any pick up within Hotel (max. 3km) before proceeding to airport (KLIA / KLIA 2 / Subang Sky Park).
  - Rates are inclusive of toll fees, insurance, fuel, parking charges, maintenance and service of our chauffeurs.
  - Cancellation less than 4 hours prior to the pick up time will be charged in full. The cancellation must be notified in written form and acknowledge by Hotel Staff
  - Cancellation less than 1 hour prior departs from the Hotel will be charged in full. The cancellation must be notified in written form and acknowledged by Hotel staff
  - Guests are advised to estimate a minimum of 3 hours prior to the flight ETD for transfer out to airport.
  - Baby seat is available at RM50.00+ per seat.
- \* All rates quoted are in Ringgit Malaysia and are exclusive of prevailing taxes. Rates may be revised without prior notice. Price Shown in Bracket are inclusive of 6% SST

**Hotel Confirmation**

Room Rate	Confirmation Number	Confirmed by	Date
_____	_____	_____	_____